

Pre-embarking Info Ops Ltd. HR department

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Approved by Ocean Photo Service Ltd.

In order to join a cruise ship, the Cruise Line requires you to hold the following documents:

- American Club Pre-Employment Medical Examination
- The original certificate of Blood Test (Serology V.D.R.L).
- The original Blood Test for Hepatitis.
- The original certificate of Urinalysis (for sugar and proteins).
- The original of chest X-ray.
- The original vaccination certificate for Yellow Fever and Tetanus.
- Valid Safety certificate IMO STCW-2010 with Basic Training and Crowd management.
- Valid IMO STCW-2010 A-VI/1-6 (Proficiency in Security Awareness).
- Valid Passport with at least 6 months expiration date.
- Seaman's book (where required).

ADDITIONAL INFORMATION

The medical form should be filled out by the medical center (with signature and stamp) 20 day before your embarkation on the Vessel.

The medical form must be renewed annually or every 2 years (Depending on the cruise line regulations)

All the medical examination (except x-ray) must be renewed annually or every 2 year (Depending on the cruise line regulations)

When you join the Vessel all medical certificate should be not older than 30 days.

The General Information Form (Mod-5) must be filled out by you **digitally**. If you are not able to answer one or more questions, please contact us.

The personal form (Mod-5) must always be updated, if needed.

The STCW-2010 must be recognized by IMO. Please send copies to OPS Ltd. as soon as possible.

Visas: it may depend on where the Vessel is sailing and from the country where you are coming from.

Seaman's book is required only in some cases. Please ask company were necessary.

Police Clearance (clean criminal record)

The form must be sent to the following address:

E-mail: hr.ops.ltd@oceanphotoservice.com (Please send within 10 days prior of your departure)



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STANDARD EQUIPMENT REQUIERED

Digital Camera: NIKON D90 + 18/105VR+4GB or similar **Speed light Flash**: NIKON SB 910 or similar

ON BOARD DRESS CODE LIST OF CLOTHING YOU NEED TO BRING ON BOARD

The below list of clothes is COMPULSORY

MALE

1 Navy blue dress (Jacket and trousers)

1 Navy blue daytime trouser

1 Navy blue tie

2 White shirt long sleeves classic collar

1 Classic belt

1 Navy blue short

Blue /black socks

Shoes Black or blue (classic style for formal dress)

Shoes (classic style for day time)

FEMALE

1 Navy blue Jacket long length
1 Navy blue skirt
2 White shirt long sleeves classic collar
1 Navy blue short
Skin stockings
Shoes (classic style for formal dress)
Shoes (classic style for day time)
Gala dress (optional)



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- Uniforms of all Managers & Staff entering Passenger areas must be immaculately and clean at all times.
- 2. Managers & Staff must be in evening dress uniform/attire after 20:00 hours (08:00 pm) or as per Vessel procedures, as per their designated category uniform.
- 3. At the Master's discretion, Managers & Staff will have the option to wear formal attire on formal evenings only instead of their evening uniform.

Managers & Staff must wear their Name Badges with Day and Evening Uniforms. Uniform without a name badge will be considered incomplete.

Personal clothes to be used exclusively out of the ship or in the crew areas

Please consider luggage weight for airplane ticket extra cost.

OPS will not refund your extra luggage fee.